

RCD December Closure and Services

Centre Closure: December 4, 2018 to January 1, 2019 inclusive

Phone and Email Communication: on-going with same contact information (may have some disruption over a few days for physical moving)

Christmas Holidays: Will close for all statutory holidays over Christmas

Accessible Parking Permit Application and Renewal:

- Will continue to process **MAIL IN** renewal and application
- Parking permit will be sent in mail
- Do not come to the office (old or new location) as we shall close for relocation
- For enquiry, please email parkingpermit@rcdrichmond.org

RCD at Lansdowne Centre

RCD Re-Opening: January 2, 2019, Wednesday

Location: Unit 842 – 5300 No. 3 Road, Lansdowne Centre, Richmond, BC V6X 2X9

NEW Operation Hours: 10 a.m. to 5 p.m., Monday to Friday

Accessible Parking Permit Application and Renewal:

- Services are provided from 10 a.m. to 4 p.m. (last submission for processing), Monday to Friday
- Renewal Form for permits expiring January 31, 2019 will be mailed out the first week of January, giving ample time for renewal