

Inclusive and Accessible Job Fair for Persons with Disabilities

- Explore employment opportunities
- Obtain information and community supports
- Connect with employers and service providers



Hosted by WorkBC Centre Richmond
Date: March 8th, 2023 (Wednesday), 1 pm - 4 pm
Venue: WorkBC Richmond - 8111 Granville Avenue

Canada

BRITISH
COLUMBIA

This program is funded by the Government of Canada
and the Province of British Columbia.

***Thumbnail is for reference only. Details may be updated or changed.**

Event name:

Inclusive and Accessible Job Fair for Persons with Disabilities

Date & time:

Date: Wednesday, March 8th, 2023 (TBD)

Time: 1pm – 4pm

Venue & parking:

Venue: WorkBC Centre Richmond - Granville Branch (8111 Granville Ave, Richmond, BC V6Y 1P5)

Parking: First come first serve parking spaces on the ground floor of the Centre building. Limited spots for accessible parking are available.

Public Transit:

Skytrain: Richmond Brighthouse Station (Canada line – terminal station)

Event description:

Discover job opportunities and community services designed to support persons with disabilities. You will be able to access resources and information in the job fair that benefit in finding out what employment options fit your needs and interests as well as exploring many possibilities in you. Attend the job fair and learn all the valuable information you need for establishing your career.

The Job Fair is hosted by WorkBC Richmond, who is funded by the federal government of Canada and provincial government of British Columbia to provide free employment services to Richmond job seekers and employers.

Target audience:

Focus on **Persons with disabilities**, including

- Job seekers
- Currently employed but looking for employment growth and better job opportunities
- Disable individuals searching community supports, training programs and assistive technology
- Self-employment
- Aspiring entrepreneurs with disabilities

Objectives:

- Provide opportunities to persons with disabilities to explore job openings and employment information that fits their needs and capabilities
- Cover information related to self-employment and entrepreneurs with disabilities to bring in more diverse resources to attendees
- Create accessible communication for job seekers to talk directly with inclusive employers and service providers
- Centralize all the employment and community-based resources for attendees to get all aspect of information
- Encourage persons with disabilities to build networks with WorkBC Richmond, inclusive employers and service providers for any future opportunities and assistance

Brief itinerary (Example):

12pm	Arrival and booth set-up (For WorkBC Richmond and participated exhibitors)
1pm	Open for attendees' registration and booths are ready
3:50pm	10-minutes closing reminder
4pm	Closing

Information needed from different divisions:

1. A short description of the organization
2. Highlights of job openings: title, a brief job description, application link
3. A logo in color and black & white (in jpg. / png. format)

WorkBC Centre Richmond's role:

- **Pre-event**
 - Marketing promotion: leverage on WorkBC Richmond's marketing channels (including website, newsletters, event management platform, social media, LinkedIn and community connections) to promote the hiring fair
- **On the event day**
 - Co-host: WorkBC Richmond will register the attendees and manage general enquiries
 - Moderator: WorkBC Richmond will facilitate the opening and closing of the hiring fair
 - Crowd management: WorkBC Richmond will assist with directing event, locating facilities and attendee with special needs
- **Post-event**
 - WorkBC Richmond will send out follow-up emails to all the attendees. The attendees will receive a package of information including job application links, registrations to WorkBC Richmond's info session.